



Michigan | Campus Compact

13th Annual *Institute: Service-Learning and Civic Engagement* Call for Workshop Presenters

Application Deadline: October 31, 2008

Dear Colleague:

The Michigan Community Service Commission (MCSC) and the Michigan Campus Compact (MCC) are pleased to invite you to present at the 13th Annual *Institute: Service-Learning and Civic Engagement*. This year's conference will be held February 12-13, 2009 at the Crowne Plaza Hotel in Grand Rapids, Michigan.

More than 300 educators from across Michigan and the Midwestern states will gather to share ideas and best practices and explore challenges related to the successful development and implementation of service-learning. This year's conference will encourage participants to examine service-learning and its implications for civic engagement. Suggested topics include key issues and opportunities that strengthen service-learning and civic engagement practices.

In framing your presentation proposal, please consider the needs of the target audiences for this conference: K-12 administrators, service-learning coordinators, teachers, and students, as well as Higher Education faculty, administrators, and service-learning directors.

Our conference participants value interactive workshops. Opportunities for dialogue, small group activities, and experiential learning are received well. This conference draws participants who are new to service-learning, as well as many who have extensive experience in the field. Please keep this in mind when indicating the target experience level for your workshop.

We also encourage mini-workshops that communicate ideas for replication of successful projects, research or specific approaches to problems or issues. Please consider presenting in this way. Each mini-workshop will be 20 minutes long and will occur during the normal conference schedule.

Workshop presenters are volunteers. While we are not able to reimburse you for travel, materials, or lodging expenses, we are able to offer you a reduced conference registration. This \$100.00 rate covers the costs we incur for your meals during the conference and other materials.

Please distribute this Call for Workshop Presenters to your colleagues. Encourage those with expertise in the topics above to considering presenting. With questions, those representing K-12 education should contact Angelia Salas, MCSC Senior Program Officer, at 517-335-3407 or salasa@michigan.gov and those representing Higher Education should contact Ryan Fewins, MCC Assistant Director for Training and Technical Assistance, at 517-492-2424 or rfewins@micampuscompact.org. Applications will be received electronically by Molly Hilligoss at mhilligoss@micampuscompact.org. We look forward to hearing from you by October 31, 2008.

13th Annual *Institute: Service-Learning and Civic Engagement*
February 12-13, 2009 • Crowne Plaza Hotel,
Grand Rapids, Michigan

Institute Goals

- Enable colleagues across the state to share ideas and best practices, and explore challenges, related to the successful development and implementation of service-learning
- Build commitment to the institutionalization and sustained practice of quality service-learning
- Encourage participation in advocacy for service-learning
- Increase the number of individuals and institutions engaged in service-learning
- Increase the number of students educated through service-learning

Tentative Institute Schedule

Thursday, February 12, 2009

8:30-9:30 a.m.	Conference Registration and Continental Breakfast
9:30-10:15 a.m.	Opening Plenary
10:30-11:45 a.m.	Session Block #1
12:00-1:30 p.m.	Lunch Plenary
1:30-2:00 p.m.	Traveling Desserts and Networking
2:15-3:30 p.m.	Session Block #2
3:45-5:00 p.m.	Session Block #3
5:30-8:00 p.m.	Community Service-Learning Awards Ceremony and Dinner (optional)

Friday, February 13, 2009

8:30-9:00 a.m.	Continental Breakfast
9:00-10:15 a.m.	Session Block #4
10:30-11:45 p.m.	Session Block #5
12:00-1:30 p.m.	Closing Lunch Plenary

Session Formats

- **Workshop:** A 75-minute session led by practitioners, students, researchers and others engaged in service-learning. A workshop is an interactive “how to” session organized around a theme, issue or discipline.
- **Mini-Workshop:** A 20 minute session designed for the basic transfer of knowledge. This is an opportunity to share “best practices” with colleagues in a brief format. Mini-Workshops will be presented during the normal conference schedule. Participants will have an opportunity to attend several mini-workshops throughout the conference if they choose. The sharing of tools and handouts is encouraged.

Presenter Information

Please submit the workshop presenter application form and attachments by October 31, 2008. A conference planning committee comprised of representatives from the target audiences will review all applications. You will be notified as to the status by November 26, 2008. At that time, you must confirm your audio/visual needs and your presentation description for the conference program. Co-presenters will also receive this confirmation. All confirmed presenters will be invoiced for registration for the two day conference at the reduced rate of \$100.00. This rate extends ONLY to the presenter and one (1) co-presenter. Additional presenters after two will be charged the full conference registration rate and will be invoiced as such.

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Workshop Presenter Application Form Due October 31, 2008

Workshop Title: _____

Session Format: 75-minute workshop 20-minute mini-workshop

Target Audience: Higher Educators K-12 Educators K-12 and Higher Education Educators

Target Experience Level: Introductory Intermediate Advanced

Primary Presenter Contact Information

Mr./Ms./Mrs./Dr.: _____

Name: _____

Title/Position: _____

Institution/School: _____

Mailing Address: _____

Phone: _____ Email Address: _____

Special Accommodations/Dietary Needs: _____

We are only able to accommodate certain dietary constraints. Please contact us for information.

Audio/Visual Requests

(check all that apply) **All requests are subject to the conference facility's ability to provide equipment.**

Flip Chart/Markers TV /DVD (please specify) Internet Access

LCD Projector and Screen (for use with your laptop computer)
(You are encouraged to provide your own laptops. We are not be able to provide computers)

Proposal Components

Please attach:

A brief description of your presentation (50 words or less) for use in the conference program. This description should tell participants what they can expect to learn from your session.

An outline of your workshop and the Institute goals you intend to meet.

The Co-presenter information sheet (all correspondence and invoices will be emailed directly to each presenter, please make sure to include individual contact information).

Co- Presenter Information

Mr./Ms./Mrs./Dr.: _____

Name: _____

Title/Position: _____

Institution/School: _____

Mailing Address: _____

Phone: _____ Email Address: _____

Special Accommodations/Dietary Needs: _____

Additional Co-Presenter Information – Please note this person must pay full conference registration rate.

Mr./Ms./Mrs./Dr.: _____

Name: _____

Title/Position: _____

Institution/School: _____

Mailing Address: _____

Phone: _____ Email Address: _____

Special Accommodations/Dietary Needs: _____

Additional Co-Presenter Information – Please note this person must pay full conference registration rate.

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